Purpose:
Emergency medicine is a high-risk liability exposure. BETA Healthcare Group (BETA) believes that proactive intervention such as continuing education may help reduce claims. To meet that objective, BETA will fund tuition for Emergency Department (ED) Physicians, Physician Extenders (PA, NP) and exempt management staff (Department Administrator, Assistant Department Administrator, Educator, etc.) to enhance education addressing high-risk issues in the emergency department in accordance with this policy.

Scope:
This policy applies to members and insureds of BETA, which includes BETA Risk Management Authority and Health Providers Insurance Reciprocal, a Risk Retention Group who wish to receive tuition reimbursement for education focused on emergency medicine risk reduction and patient safety.

Recommendations for use of the education funds:
Conferences
- The Center for Emergency Medical Education (CEME) - *High Risk Emergency Medicine*: Visit [http://www.ceme.org](http://www.ceme.org) or call (800) 651-2363.
- The University of California, San Francisco, Department of Emergency Services – *High-Risk Emergency Medicine*: Visit [http://www.cme.ucsf.edu](http://www.cme.ucsf.edu) or call (415) 476-5808.
- The University of California, Davis - *Emergency Medicine Update*: Visit [http://cme.ucdavis.edu/conferences](http://cme.ucdavis.edu/conferences) or call (916) 734-5390.

On-line Education
- Emergency Medical Abstracts - [https://orders.ccme.org/ordersystem/EMA/registration/](https://orders.ccme.org/ordersystem/EMA/registration/)
- Emergency Medicine: Reviews and Perspectives (EMRAP) - [https://www.emrap.org/subscribe](https://www.emrap.org/subscribe)

LLSA Modules
- Keep current on high-risk practice issues while maintaining your board certification through educational opportunities such as those offered through Challenger. Visit [www.chall.com](http://www.chall.com).

Other
- Other Emergency Medicine seminars upon prior approval by BETA.

Guidelines:
1. Tuition
   BETA will reimburse up to $500 in tuition for Emergency Department (ED) Physicians, Physician Extenders (PA, NP) and exempt management staff (including Department Administrator, Assistant Department Administrator, Educator etc.) interested in continued education specific to risk reduction and patient safety in the emergency department setting as approved by BETA.

2. Required Documents
   - Reimbursement form
   - Confirmation of course registration, invoice or proof of payment and
   - Certificate of attendance

3. Reimbursement Checks
   Reimbursement checks will be issued within ten business days following the receipt of your request and all required documents.

4. Deadline for Submission
   Requests for reimbursement must be submitted within the policy coverage period in which the registration occurred. Requests submitted after the policy coverage period has ended will not be processed and remaining funds will be forfeited.
For reimbursement, please fill out the form below and send to:

Risk Management - Admin

BETA Healthcare Group
330 North Brand Blvd, Suite 1090
Glendale, CA 91203
818.242.0123 MAIN | 818.547.3888 FAX

ATTENDEE NAME ____________________________

HOSPITAL/FACILITY/MEDICAL GROUP ____________________________

COURSE INFORMATION:

TITLE ____________________________

DATE ____________________________ LOCATION ____________________________

*Requests for reimbursement must be submitted within the policy coverage period. Requests submitted after the policy coverage period has ended will not be processed and remaining funds will be forfeited.

Reimbursement amount (up to $500 maximum): $ ____________________________

Please attach the confirmation of registration, payment invoice and certificate of attendance with this form.

Make check payable to: ____________________________

NAME ____________________________

MAILING ADDRESS ____________________________ PHONE NUMBER/EMAIL ADDRESS ____________________________